

**Call for Expressions of Interest**

**BAAS/US Embassy Small Grants Programme Review Panel Members**

The British Association for American Studies (BAAS) is a scholarly organisation that exists to promote, support and encourage the study of the United States in the United Kingdom. BAAS is a Charitable Incorporated Organisation (CIO) led by an Executive Committee who work for BAAS on a voluntary basis as trustees of the CIO.

BAAS is seeking to appoint three Review Panel Members to review applications for the BAAS/US Embassy Small Grants Programme. BAAS, supported by the US Embassy London, will offer small grants of up to £10,000 for cultural, educational and outreach activities that will foster American Studies and lead to a more accurate and constructive understanding of the United States in the United Kingdom. The roles will initially be required until **31st July 2026**, with a possible extension thereafter depending on the requirements of the US Embassy.

Review Panel Members will play a crucial role in ensuring that applications for the BAAS/US Embassy Small Grants Programme are judged fairly and in accordance with BAAS’s principles of inclusion, accessibility, and sustainability.

We conceive these roles as ideal positions for early- to mid-career members of the BAAS scholarly community seeking to gain valuable peer review experience.

**Responsibilities:**

The Review Panel Members will work closely with the BAAS/US Embassy Small Grants Programme’s Academic Directors and will be supported by an administrator. For each round of the awards cycle (we expect there to be four rounds), the Review Panel Members will receive applications for review with clear set deadlines. As well as commenting on whether proposals should receive full or part-funding, the Review Panel will be expected to provide brief feedback on each application to aid the Academic Directors to make a final decision.

**Person Specification:**

We are looking for candidates with a demonstrable knowledge of the American Studies community who can review applications that may be well beyond their area of scholarly expertise. In constructing the Review Panel, we are seeking to appoint a range of candidates representing the disciplinary, regional, and demographic breadth of American Studies in the UK. Candidates must be based in the UK, but may be working in Higher Education or in academic-adjacent roles in the sector. We are keen to appoint candidates who can demonstrate the appropriate level of experience and commitment to ensure that BAAS builds on its reputation for inclusion, accessibility, and sustainability.

**Honoraria:**  
Review Panel Members will receive £200 honoraria for each round of applications reviewed (likely four), to be paid after each round of reviewing is complete.

**To express your interest in becoming a Review Panel Member:**

Please send a brief CV and a Cover Letter (no more than 1 page long) explaining your suitability for this role to [chair@baas.ac.uk](mailto:chair@baas.ac.uk).

If you wish to talk informally about the role, or have any queries, please contact Dr Lydia Plath, BAAS Chair, at [chair@baas.ac.uk](mailto:chair@baas.ac.uk).

The closing date for expressions of interest to be received is **23 October 2024**.

The outcome of your application will be communicated via email on or around 5 November 2024. Please note the first applications for review will have a deadline of 11 November, with comments to be returned by 29 November.